**RESUME**

Name : V.Saranya

E-mail ID : [saranyavedagiri2891996@gmail.com](mailto:saranyavedagiri2891996@gmail.com)

Mobile No. : 7448324121

**Career objective:**

To seek challenging assignment and responsibility with an opportunity for growth and career advancement as a successfully achievement.

**Academic data:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Course** | **Institution** | **Year of passing** | **% Of CGPA** |
| B.com (Hons) | Anna Adarsh college for women | 2017 | 70% (upto 5th sem) |
| HSC | M.R.matric.hr.sec.school | 2014 | 92.25% |
| SSLC | M.R.matric.hr.sec.school | 2012 | 81% |

**Technical qualification:**

* Microsoft- MS Excel and Tally ERP-9.0

**Key skills:**

* Fast learner
* Time management
* Typing- English (lower)
* Microsoft-Word

**Training undergone:**

|  |  |  |
| --- | --- | --- |
| **S.No** | **Internship place** | **Area of study** |
| 1 | Archean granites | Export procedures |
| 2 | Indian Overseas Bank | Non Preforming Asset |
| 3 | Hills stone | Export finance |
| 4 | Kalyanasundaram & Associates | Value Added Tax |
| 5 | V.Iyyappan & associates | Statutory audit |

**PERSONAL DATA**

Name : V.Saranya

DOB : 28.9.1996

Age : 20

Gender : Female

Father’s Name : D.Vedagiri

Mother’s Name : V.Gandhi Mathi

Nationality : INDIAN

Marital Status : Single

Mobile No. : 7448324121

Area of Interest : Interested in craft work

Languages known : English and Tamil

Email –ID : saranyavedagiri2891996@gmail.com

**Declaration:**

I do hereby declare that the above details provided by me are true to the best of my knowledge and belief.

Date : Signature

Place : Chennai **(V.Saranya)**